

# Mandatory information to be provided under Articles 13 and 14 of the GDPR

## Who is the Controller of personal data?

The Controller of the personal data processed is the Warsaw School of Information Technology, with its registered office at 6 Newelska Street, 01-447 Warsaw, Poland (WIT further on).

## How can I obtain additional information on the processing of personal data?

For additional information, please contact the Data Protection Officer (DPO) appointed by WIT. The relevant contact data are provided below:

e-mail address: [iod@wit.edu.pl](mailto:iod@wit.edu.pl)

mailing address:

Data Protection Officer

Warsaw School of Information Technology

ul. Newelska 6

01-447 Warszawa (Warsaw, Poland).

## What is the purpose and legal basis of the processing of personal data WIT?

WIT processes the personal data because this is necessary to perform its task carried out in public interest, i.e. supporting the scientific research, disseminating knowledge about science, scientific research and development, elaborating the analyses of views and expert opinions regarding the scientific research being conducted, acquisition and processing of collective, cross-sectional and synthesised information on scientific research and development, also for statistical purposes, and supporting the scientific and academic community.

Legal basis of the processing:

- Article 6(1) point (a) of the GDPR - the data subject has given consent to the processing of his or her personal data for one or more specific purposes,
- Article 6(1) point (b) of the GDPR - processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract,
- Article 6(1) point (c) of the GDPR - processing is necessary for compliance with a legal obligation to which the controller is subject,
- Article 6(1) point (e) of the GDPR - processing is necessary for the performance of a task carried out in the public interest.

## Is there an obligation to provide my personal data for the WIT?

We do not require you to provide personal data for any of the purposes described above. The provision of your data is completely voluntary. However, the provision of your data is necessary in order for us to be able to conclude and perform our potential contracts and agreement properly and to provide the services specified above.

If, for some reason, you do not provide us with the required personal data, we will, to our regret, not be able to conclude a contract or agreement with you and, therefore, we will not be able to promote, present and disseminate the information about your scholarly achievements

Where your consent is required, we will not be able to inform you about scientific events if you do not express your consent.

As part of our tasks fulfilled in public interest, we will also not be able to provide the public and all interested parties with reliable and true information on the status quo of science, scientific achievements and developments in Poland.

## What are your rights vis-à-vis WIT with regard to the data being processed?

We guarantee that all the rights under the General Data Protection Regulation are met in this case, i.e.:

- a) the right of access,
- b) the right of rectification and erasure,
- c) the right to restriction of processing, d) the right to data portability,
- d) the right to object to automated decision-making, including profiling.

In connection with the processing of personal data by WIT, you also have the right to lodge a complaint with the supervisory authority, i.e. the President of the Office for the Protection of Personal Data (address: ul. Stawki 2, 00-193 Warsaw).

#### **Who is the personal data from made available to?**

We make personal data available to the following categories of recipients:

- a) natural persons (mostly Internet users),
- b) scientific institutions,
- c) economic operators,
- d) public agencies,
- e) entities engaging in science promotion,

whenever such recipients are interested in obtaining information on the condition of science and higher education in Poland if they wish to conduct scientific research, seek contact with experts in particular areas or disciplines of science, wish to conduct development works in their companies and are interested in contacting an expert in a specific scientific field/discipline, and we also make the data available to anyone interested in scientific activities, research and development activities in order to establish contact or conduct research.

#### **How long will your data be stored in the WIT?**

Your data will be stored by us:

- a) in case your data are processed in connection with the performance of a public interest task – for as long as the purpose of the processing ceases to exist or if an objection is lodged in connection with a specific situation of the data subject, unless there are valid grounds for further processing of such data;
- b) in case your data are processed in connection with an agreement that has been signed – for the duration of the agreement, and after its termination until the end of the period of limitation of claims under the applicable provisions of law;
- c) in case your data are processed on the basis of consent – for a period until the purpose of the processing has ceased to exist, the consent has been withdrawn or an objection has been raised.

#### **Do we transfer your data to countries outside the EEA?**

We do not transfer data to the countries outside of the EEA.

#### **Do we engage in automatic data processing (including profiling) in a way that affects your rights?**

Your personal data will be processed by automated means (including profiling). However, this will have no legal consequences for individuals and no material effect on their situation.

The personal data profiling by WIT consists in processing the data (also in an automated way) by using them to assess certain information about individuals WIT and, in particular, to analyse the individual's areas or disciplines of specialisation.

#### **When can you withdraw your consent to the processing of your personal data on the basis of consent?**

In case your personal data are processed on the basis of consent, we hereby inform you that your consent can be withdrawn at any time without providing a reason. You can withdraw your consent by contacting us via e-mail: [iod@wit.edu.pl](mailto:iod@wit.edu.pl)

Further, we hereby inform you that withdrawal of consent remains without any impact on the lawfulness of the processing carried out on the basis of your consent before it had been withdrawn.